

PIMA COUNTY RECORDER'S OFFICE

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For Pima County Employees

Employee Name: _____
(PLEASE PRINT)

County Department: _____
(PLEASE PRINT)

Internet Subscriber Access to the records in the Office of the Pima County Recorder is provided to county employees for **official use only**. Non-business use (which includes, but is not limited to, access and printing for personal business, for family or friends, or for sale) is prohibited.

Unauthorized access, non-business or misuse of the system and/or the information contained in the system may result in:

- 1) Disciplinary action pursuant to Merit Rule 12.1(C)(13);
- 2) Personal liability for the actual cost of the inappropriate access and use pursuant to A.R.S. § 11-475 and Pima County Ordinance No. 2005-80;
- 3) Denial of personal access; and,
- 4) Limitation of subscriber access to the county department.

Affirmation: I have read and understand the above information. I agree that my use of the Internet Subscriber Access to the records in the Office of the Pima County Recorder will be limited only to use necessary to carry out my official duties for Pima County.

Signature: _____

Date: _____

I acknowledge that Internet Subscriber Access to the records in the Office of the Pima County Recorder by the employee signing above is necessary for the official conduct of the county department's business.

Director's Signature: _____

Date: _____

<i>For Recorder's Office Use Only</i>	
Log-In: _____	Password: _____
Recorder's Employee: _____	Date: _____